Supplier Purchase Order Terms and Conditions

Certifications

Special Process Certification

A certificate shall be issued with each shipment and must state that special processes demonstrate compliance with the drawing requirements, specifications or purchase order. These processes must be performed by a Spectrum Aeromed, customer, and/or government approved source. The certificate shall contain the signature of an authorized representative of the Supplier.

Certification of Compliance

Certification documents are required from Supplier and sub-tier supplier. These documents shall include the following information:

a. Spectrum Aeromed's purchase order number and item number
b. Quantity, Lot and/or Serial Numbers
c. Date of Manufacture (D.O.M.)
d. Part Number and Revision as specified on the purchase order
e. Signature, title, and date of an authorized representative of the issuing organization

Raw Material Traceability

All items manufactured under this purchase order shall be traceable to the raw materials used. Traceability and inspection records shall be made available upon request by Spectrum Aeromed or its customer representatives. Identification of raw materials shall include, as applicable, but not limited to, the following types of information: lot number, material type, specification, heat number, etc. Supplier shall record sufficient information to ensure full traceability of all raw materials.

Certificate of Calibration

Suppliers performing calibration of Spectrum Aeromed tools must provide a certificate of calibration referencing National Institute of Standards and Technology (NIST) standards.

Competence and Qualification

Supplier personnel performing work affecting quality must be competent and qualified per applicable regulatory, customer, and internal requirements.

Quality Management System

Quality System Requirements

Supplier shall implement and maintain a system that provides adequate inspection and testing, including First Article Inspection (FAI) if applicable, to verify product conformity with the purchase order requirements and all applicable specifications, prior to the release of the product. Compliance with these requirements is subject to an audit by Spectrum Aeromed. Supplier shall flow down all applicable requirements to sub-tier suppliers, including key characteristics when specified. Supplier shall ensure that persons are aware of their contribution to product/service conformity, product safety and the importance of ethical behavior.

Quality Records (Applies to all Purchase Orders)

All Quality Records are to be legible, reproducible, and identifiable to the purchase order. Records shall be stored in a manner that ensures they are protected, easily retrievable, and maintained in facilities that minimize deterioration or loss. These requirements apply to Supplier and its sub-tier suppliers. Quality records must be retained for a minimum of 10 years unless otherwise specified. Spectrum Aeromed, its customers, and government or regulatory agency representatives shall have the right to review these records.

Right of Entry

Spectrum Aeromed reserves the right to review control methods, applicable documented information and inspect material included in this order at Supplier's facility and at any sub-tier facility at any level of the supply chain. Access rights shall be extended to Spectrum Aeromed customers, government or regulatory agency representatives.

Subcontracted Services

Requested services are to be performed by the contracted supplier. Supplier is not permitted to flow down services to a sub-tier without prior written approval from Spectrum Aeromed. If/when approved, all Spectrum Aeromed requirements shall be flowed down to the sub-tier supplier, including the use of customer-designated or approved providers for special processes.

Product Requirements

Nonconforming Product Controls, Recalls, & Escape Notification

Subcontractors are required to report any failure, malfunction, or defect in any product, part, process or article that is manufactured and delivered to Spectrum Aeromed. Approval must be obtained prior to shipment or further processing.

Conflict Minerals (Section 1502 Dodd-Frank act)

Supplier must certify they do not knowingly procure, source, purchase, or otherwise acquire metals, components, or other products containing "Conflict Minerals" in accordance with section 1502 of the "Dodd-Frank" Act.

Configuration Management

Supplier shall notify Spectrum Aeromed immediately of any changes to the characteristics, configuration, processes or manufacturing location for the product. Supplier shall obtain written approval of changes from Spectrum Aeromed.

Counterfeit Parts

Supplier warrants that counterfeit items shall not be supplied to Spectrum Aeromed or installed in the Spectrum Aeromed products by Supplier. Supplier warrants that only new, unused, authentic, genuine and legitimate items shall be supplied to Spectrum Aeromed. Supplier may only purchase or source items directly from Original Component Manufacturers (OCM), OCM authorized distributors or qualified aftermarket manufacturers.

Other Requirements

Design and Development Control

If Supplier is responsible for design and development, such activities must be conducted under controlled conditions and in compliance with applicable standards as specified by Spectrum Aeromed, applicable regulations and customer requirements.

Precedence of Requirements

In the case of conflicting requirements, the following order of precedence shall apply: Spectrum Aeromed Purchase Order, Spectrum Aeromed Quality Clauses, Drawing, Material & Process Specification, then General Terms & Conditions.

Hazardous Materials

Hazardous materials, as defined by the EPA, shall be packaged and clearly identified in such a manner as to include any and all special handling, packaging, storage, environmental, or other requirements imposed by statute or regulation.

Packaging/Handling

Product intended for delivery to Spectrum Aeromed shall be handled and packaged in a manner necessary to prevent damage during handling and transit.

FOD Prevention

Supplier shall establish and maintain a Foreign Object Damage (FOD) Prevention Program to ensure products are manufactured in an environment free of foreign object contamination.

Limited Shelf-life Material

Supplier shall identify each item, package, or container of limited shelf-life material, with the date of manufacture or cure date, storage temperature, and any special handling requirements. In addition to standard labeling (name, part number, specification number, type, size, quantity, etc.), this information shall also be recorded on all certifications and shipping documents.